



# FELLOWS PROGRAM 2016

OpportunityGreensboro

## Opportunity Greensboro Summer 2016 Fellows Program Internship Description Form

Interested in hosting a Fellow for Summer 2016? Please complete this form and return to Beth Mannella, Fellows Program Director, at [bmannaella@actiongreensboro.org](mailto:bmannaella@actiongreensboro.org) by February 26, 2016.

Please complete one form per internship opportunity available.

**Organization Name:**

**Internship Title:**

**Number of Internship Opportunities Available:**

**Organization Description:**

**Intern Responsibilities:**

**Pay Rate:**

**Hours/week:**

**Schedule (if known):**

**Start Date:**

**End Date:**

**Start/End flexible?**

**Please note: the Fellows Program has reserved June 6 & 7 for leadership development**

**Internship Coordinator or Supervisor(s):**

**Name:**

**Position Title:**

**Phone Number:**

**Email Address:**

**Name:**

**Position Title:**

**Phone Number:**

**Email Address:**

**Industry (select all that apply):**

- Accounting
- Advertising, Marketing, and Public Relations
- Arts, Culture, and Entertainment
- Construction, Mining, and Trades
- Consulting Services
- Education K-12
- Energy

- Environmental Science
- Fashion Design
- Finance
- Food & Beverage
- Government and Policy
- Graphic Design
- Health, Wellness, Fitness and Beauty
- Hospitality and Tourism
- Information Technology
- International Business
- Insurance
- Media, Communications and Publishing
- Nonprofit
- Retail/Wholesale
- Sales and Customer Service
- Social Work & Social Services
- Technology and Mobile Application
- Telecommunications
- Web Design
- Other: \_\_\_\_\_

**What majors are you seeking?**

**Required Qualifications:**

**Preferred Qualifications (Optional):**

**Please describe the work environment. *For example: open space, collaborative, etc.***

**Is transportation required?**

**Additional Internship Perks? *For example, casual Fridays, free coffee, fun co-workers, staff outings, cafeteria/kitchen, etc.***

**Application documents preferred**

1. Resume
2. Cover Letter
3. Writing Sample
4. Other:

*Thank you again for your interest in hosting a Fellow for Summer 2016. Your internship description will be reviewed and evaluated by the Program Director, Beth Mannella. Please look for an email from Beth regarding the status of your internship. Our goal is to offer 30 high-quality, paid internships for our local college students. If your internship is accepted, please plan to attend our Internship Interview day on Friday, April 8th at the co//ab.*

*If you have any questions, please contact Beth Mannella, Fellows Program Director, at [bmannella@actiongreensboro.org](mailto:bmannella@actiongreensboro.org) or 336-387-8358.*